



# Tinkers Farm Opera

Registered Charity No. 1138087

## Data Privacy Statement

### Privacy Commitment

Tinkers Farm Opera is an amateur theatre group and registered charity (charity number 1138087). In line with the General Data Protection Regulation (GDPR) and the Data Protection Act 2018, Tinkers Farm Opera takes the privacy of your personal data very seriously and will robustly ensure that your personal data is always kept safe and secure.

Our **Data Privacy Statement** fully explains how we obtain, safely store, and use your personal data and information when you become a society member, *Friends of the Farm* member or a supporter (an individual who attends our shows and/or signs up to our mailing list, makes a monetary donation etc).

We hope that our **Data Privacy Statement** will explain our commitment to data protection, but please contact our Executive Committee at [tinkersfarmopera@gmail.com](mailto:tinkersfarmopera@gmail.com) if you have any questions regarding the statement.

You also have the right to request a copy of all the personal information we hold about you. You also have the right to **opt out** of any marketing communications that you sign up to or to edit your communication preferences. In the first instance, please contact us using the details above.

This statement may change periodically due to any further updates to the Data Protection Act and to ensure that your personal data continues to be duly protected. We review our statement every 12 months or on a more regular basis if necessary. It was last updated in **September 2023**.

### Statement

- We are **Tinkers Farm Opera**, an amateur theatre group who are affiliated with NODA – the National Operatic and Dramatic Association.
- We are a registered charity (charity number 1138087).
- We don't share your personal information with any third parties for their own marketing or other purposes.
- We have a designated **Data Protection Officer**, who will ensure that we comply with the Data Protection Act 2018.
- When you purchase tickets for our performances, we collect basic personal information such as your name, email address and home address. If you have **opted in** to keep in touch with us through subscribing to our newsletter and receiving information about future theatre productions and/or supporting us as a charity, we store the contact details you submitted in a safe and secure manner.
- Personal information will be held on our system and will only be used for operational purposes such as the processing of tickets for our performances, mailing list subscriptions, society memberships, *Friends of the Farm* memberships and donations.



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- We will hold the minimum personal data necessary to carry out our functions, and we will make every effort to ensure accuracy of the data. Where we record opinions or intentions (such as online reviews of our productions), these will be carefully and professionally expressed. Any data which is no longer required (for example, if your society membership ceases) will be securely destroyed/deleted.
- If you contact us by telephone or by post for whatever purpose (for example, enquiring into tickets for one of our productions, or to apply for society membership), we reserve the right to keep a record of your correspondence for the purposes of dealing with your correspondence.
- All email communications we make with you are subject to you having **opted in** to receive them. The only exception to this is where such communication relates to the fulfilment of a contract with you (for example, if there was a need to update you on a change to one of our scheduled performances and/or events for which you have tickets). We consider this **legitimate interest** on yours and our behalf.
- We use the **Seaty** ([www.seaty.co.uk](http://www.seaty.co.uk)) online box office platform to process ticket sales of our productions. In this instance, we act as the **Data Controller** and **Seaty** acts as the **Data Processor**.
- We may, from time to time, ask you for further information in order to update our records or for particular purposes. We will always tell you how we will use any further information received from you.
- If we are required by law or requested by the police or a regulatory or government authority investigating potentially illegal activities, we will provide the necessary information to the police or regulatory or government authority.